



Temporary Changes in Health and Safety policy due to Covid 19

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All staff, volunteers, and visitors will maintain social distancing to the best of their ability when at the school site. They will ensure the safety of the children via supervision and will also work to have pupils maintain social distancing.

School timings will change to accommodate staggered start, finish, and break times –which will be different for each group or occur in different locations for the bubble groups.

The school uniform will be worn, either the old one with logo or new one without it–children will be asked to come in a clean pair of clothes each day

School access will be limited and parents and carers will not come beyond the gates or into reception without prior meeting arrangements with the head. The pick-up and drop off procedures will be changed to have staggered timings for each group to minimise contact. Markings will be put into place to allow for social distancing by parents/ carers at drop and pick up times

Pupils arriving late will need to be taken by parents to the office and sign in to the late book and KS1 children will be escorted to their classrooms by school staff.

Parents will be asked to update emergency contacts –as information may be out of date

Parents will be asked to update any medical information –as information may be out of date

The needs of children who require medication will have to be assessed in order to ensure that their attending physical lessons is appropriate. This will be discussed between the parents and class teacher. The class teacher will keep locked medication such as Asthma Inhalers or EpiPens if needed.

If a symptomatic person comes into school, they will be sent home immediately or isolated until they can be picked up. Our isolation room will be the conservatory as there is a separate toilet and this room is larger than the medical room.

The head teacher will have and provide a set of PPE in relation to dealing with a child with Covid 19 symptoms where distancing is not practical. After use for this purpose the room will be deep cleaned before it can be used again.

Everyone will clean their hands on arrival, before and after eating, and after sneezing or coughing. Antibacterial hand soap will be provided by the school and parents may send in anti-bacterial hand gel for their child to use and not share.

Hand washing facilities will be provided with soap and water. Year 1 and 2 children will use the individual sink and toilet marked for their class. For KS 2, the student toilet cubicles will be separated for male and female students, and the sinks will be sign posted for the Year 3&4 and Year 5&6. Class teachers will only permit one child at a time from their class to use the toilet facilities to minimise numbers of persons in the toilet spaces.

Staff and students will also use the sinks and soap in their own classrooms to wash hands.

Staff will use the disabled toilets in the KS1 and KS2 blocks only as well as the sink in the staff kitchen.

Movement around the school will be restricted to only using prescribed areas. Layouts of the classrooms and space required will be changed to accommodate appropriate Covid 19 distancing. Soft toys and furnishings will be removed from the classes, extra items, toys, resources will be moved out of classrooms to upstairs (which is out of bounds for students) for storage.

Lunch provided by the temple will be served in the hall between 1:00 and 2:00. Each class bubble group will have a separate zone within the hall and Prasad will be served to one key stage at a time in their separate sitting areas. The doors and windows will be open to allow for good ventilation. Children bringing lunch from home will be supervised so that they do not share lunch with others. No preparations containing nuts should be brought into school as we have a pupil with a severe nut allergy.

Doors around the school can be propped open only under direct supervision in order to reduce touching of handles and to promote ventilation

All staff will continue to report health and safety concerns to the Business Manager who will work with the Head teacher to assess and resolve issues in a practical manner limiting persons coming to the site for repairs where possible in a safe manner

The fire safety system and alarm procedures have been adapted to maintain social distancing and the fire marshals and deputy fire marshals have had training in the new procedure

First aid procedures will be updated to try and maintain social distancing where possible, there will be a minimum of 1 first aider on site to operate and that first aider will administer needed first aid. The Business Manager will monitor stock levels and expiry dates in the first aid boxes and liaise with the First-Aiders relating to this

An enhanced cleaning regime will be incorporated for each day by cleaning staff. Door and window handles, switches, toilets, flushers, taps and sinks will be cleaned before school and at lunchtime. Class teachers will clean desks and hard toys between morning and afternoon sessions. Children will only use their own prescribed desks

Reduced sharing of IT equipment will be in place at this time –if equipment is shared, a label will be attached and names of students who use it. Individual names will be added to enable limiting the number of different users per machine. Children will be asked to wash and dry their hands before and after each session with the laptops.

Individual and very frequently used equipment, like pens and pencils, will not be shared. The school will provide children with individual stationery packs for commonly used items. Children will have organised outdoor PE sessions at the school at this time and the activities will involve non-contact games and sports. PE uniform (as per normal school uniform policy) practices will be in place at this time.

LKS2 break time will commence at 10.40 and end at 10.55. KS1 and Y5 and 6 will commence at 10.45 and end at 11am.

During break times, the individual class groups will play in designated zones on the playground. Some areas including the large pieces of outdoor play equipment will not be used at this time and will be highlighted with safety tape to be out of bounds. This will include the outdoor sheltered area near KS1. Ball games will be allowed for KS2 pupils, but no tackling policy will be in place, and the ball will be sprayed with anti-bacterial spray before and after play.

The school will continue to support the online teaching and learning using Google Classrooms with a focus primarily on Math and English support.

The school will not operate transport for pupils until further notice

Educational Visits will not take place until further notice

After School Clubs will not be running until further notice

As the government announced on July 30th, people who test positive for coronavirus or show symptoms must now self-isolate for 10 days

If you live with others, all other household members must stay at home and not leave the house for 14 days. The 14-day period starts from the day when the first person in the household became ill or if they do not have symptoms, from the day their test was taken. If anyone else in the household starts displaying symptoms, they must stay at home for at least 10 days from when their symptoms appear.

Everyone will be asked not to come into school if they need to self-isolate under current guidance. Regular reminders will be given about this.

All pupils returning from a country specified on the government list of countries that are not exempt must quarantine for 14 days upon arrival in the UK

Anyone self-isolating with symptoms will be encouraged to access testing and engage with the NHS Test and Trace process.

Anyone arriving by public transport to the site will be asked to pack away in a sealed plastic bag or dispose safely, their worn masks when arriving on site.

We will follow Government guidelines regarding the wearing of masks, but we can be more flexible about their use if parents agree with the individual class teachers.

Parents/carers who need to drop off and pick up pupils will be told through messages and signage:

- Their allocated drop off and collection times, with different groups being given different times
- The protocols for minimising adult to adult contact:
- KS1 drop off 8.40am and pick up 3.20pm
- Year 3 and 4 drop off 8.35am and pick up at 3.25pm
- Year 5 and 6 drop off 8.30am and pick up 3.30pm
- Children with siblings in Gurukula should arrive and leave at the same time as the eldest sibling.
- Children will wait at marked spots for their parents to collect them from main wooden gate.
- Only one parent/carer should attend pick up or drop offs
- Parents and carers are asked not to gather at entrance gates or doors, or enter the site unless they have a pre-arranged appointment