

The Manor School Application Form

DETAILS OF STUDENT:

Starting _____ Term _____ Year _____

Surname: _____

Given Legal Name: _____

(please underline name normally used)

Sex: _____ Date of birth _____

Nationality: _____ Religion: _____

Name of Present School: _____

Name of Head: _____

School Address: _____

Telephone: _____

Dates attended: from _____

to _____

FOR SCHOOL USE ONLY

Visit: _____

Choice: _____

Interview: _____

Report Req'd: _____

Report Rec'd: _____

Accepted: _____

Class Entry: _____

Fees: _____

Details of Parents

Father

Initiated Name: _____

Full Legal Name: _____

Address: _____

Telephone:(home)_____ (office)_____ Email:_____

Occupation:_____

Mother

Initiated Name:_____

Full Legal Name:_____

Address: (if different from above)_____

Telephone:(home)_____ (office)_____ Email:_____

Occupation:_____

Are parents divorced/separated?_____

If either, who has legal custody?_____

Person to whom accounts for fees etc should be sent:_____

Address if different from above:_____

Signature of parent or legal guardian who is responsible for application and accepting legal responsibility for paying fees:

_____ Date:_____

Please will you tell us anything else you would like us to know about the student under the following sections;

Academic interests:

Other non-academic interests e.g. - games, music, art, hobbies etc:

Special health and medication requirements:

Name, address and telephone number of your family G.P:

Does the student have any disabilities? If yes please give details:

Anything else e.g. history of schooling:

Please give any other information not detailed in the above sections:

Please give details of any brothers or sisters (dates of birth) who will be applying in the future to the Manor School:

Names	Dates of Birth

Guardian

You will need to appoint a friend, relative or colleague who will act as guardian on your behalf in emergencies when you cannot be contacted.

Guardian's Title and Full Name: _____

Guardian's home address in the UK: _____

Telephone number: _____

Guardian's relationship to parents: _____

student: _____

Please return completed form to:

The Head Teacher
The Manor School
Hilfield Lane
Aldenham, Herts
WD2 8EZ

Tel: (01923) 851000

The information you have provided on this form is for the School's use only. Some of it may be stored in computer file for the School's convenience and for gathering statistics needed either by us or by legal UK statutory authorities who do not usually require names. The stored data will be accessible only by senior administrative staff of the school and will not be accessible directly or indirectly by pupils or anyone outside the School. Your rights are covered by the UK Data Protection Acts and you may request to have a print of all the information stored for computer use.
